

Credit Card Sale ★	Manual Sale ★	Credit/Refund ★
▶ Press ▶ Swipe Card ▶ RO Number” + (Repair Order/Ticket) ▶ Amount + ▶ *Press	▶ Press ▶ Enter Acct Number + ▶ Exp. Date + ▶ Zip Code” + ▶ RO Number” + (Repair Order/Ticket) ▶ Amount + - See AVS Response Codes” ★ - ZIP CODE Option:” To Retrieve Approval Code ▶ Press ➡ ▶ Press	▶ Press ▶ Press ▶ Swipe Card Or Enter Acct Number + ▶ Exp. Date + ▶ RO Number” + (Repair Order/Ticket) ▶ Amount + ▶ *Press
Debit Card Option		
Debit Card Sale	Debit Card Return	Mail/Phone Order ★
▶ Press ▶ Swipe Card ▶ RO Number” + (Repair Order/Ticket) ▶ Amount + ▶ Cash Back” + Customer: ▶ Press On PIN Pad to confirm \$\$ Customer: ▶ PIN Number + ▶ Press	▶ Press ▶ Password” + ▶ Swipe Card ▶ RO Number” + (Repair Order/Ticket) ▶ Amount + Customer: ▶ Press On PIN Pad to confirm \$\$ Customer: ▶ PIN Number + ▶ Press	▶ Press ▶ Enter Acct Number + ▶ Exp. Date + ▶ Street Or Box Number” + ▶ Zip Code” + ▶ RO Number” + (Repair Order/Ticket) ▶ Amount + - See AVS Response Codes” ★ To Retrieve Approval Code ▶ Press ➡ ▶ *Press

NOTES:

- ▶ Optional Prompts (Enter Password Where Prompted)
- ★ Additional Data may be requested for Commercial and Corporate Cards
- * If No Printer, Press
- ➡ To Retrieve Additional Data before pressing (CLEAR)
- To View Additional Transaction Data Use Or

Edit	Void	Auth Only	Force/Offline Sale
› Press  › Press  › Password ” +  Reference Number + › Press  ➡ To Change Amount of Transaction › Press  › New Amount +  › Press  › Press  Enter New Reference Number Or When Complete › Press 	› Press  › Press  › Password ” +  Reference Number + › Press  ➡ To Void Transaction › Press  › 0.00 +  To Void Transaction › Press  › Press  Enter New Reference Number Or When Complete › Press 	› Press  › Swipe Card Or Enter Acct Number + Press  › Exp. Date +  › Zip Code ” +  › Amount +  - See AVS Response ” ★ - ZIP CODE Option: ” To Retrieve Approval Code › Press  ➡ › Press 	› Press  › Press  › Auth Code +  › Swipe Card Or Enter Acct Number + Press  › Exp. Date +  › RO Number ” +  (Repair Order/Ticket) › Amount +  › *Press 
Duplicate Receipt	Batch Review	Detail Report	Balance/Settle
› Press  › Reference Number+  Or To Print Last Transaction Press  › Reference Number + Press  When Complete › Press 	› Press  › Press  › Password ” +  › Press  ➡ To Go To The Next Transaction › Press  When Complete › Press 	› Press  › Press  › Password ” +  › Press  › Press 	› Press  › Password ” +  › Press  › Press  › Tran. Count +  › Batch Amount +  When Complete › Press 